



THE WEST BENGAL POWER DEVELOPMENT CORPORATION LIMITED
(A GOVERNMENT OF WEST BENGAL ENTERPRISE)
OFFICE OF THE GENERAL MANAGER
BAKRESWAR THERMAL POWER PROJECT
P.O.: BKTPP, DIST.: BIRBHUM-731 104

NIT No.: WBDCL/Tend-Adv/CC/13-14/136/BkTPP

Date: 08.11.2013

Ref. No.: BKTPP/ SR.MGR(C)-OPH/ G-15/ 1223/ 271

DATE: 01.11.2013

Sub: Tender Notice for “Daily sweeping and cleaning of Administrative building, BkTPP Township, Sonajhuri building, Abdarpur guest house, market complex, BKTPP Prabir Sengupta High School, Holy Mother English Medium Primary School, GM Bungalow, Transit Guest House adjacent area, BkTPP Hospital, BkTPP Recreation club & Officer’s Club, Fire Station Building, Bk Dam Office, Weigh bridge, Tilpara intake pump house, Ash pond recovery pump house etc for the year 2013-2014.”

Bakreswar Thermal Power Project (BkTPP) invites 3-part Commercial (Part I – Bid Guarantee (EMD), Part II - Pre bid qualification, Part III - Price Offer) offer for undertaking the contract for “Daily sweeping and cleaning of Administrative building, BkTPP Township, Sonajhuri building, Abdarpur guest house, market complex, BKTPP Prabir Sengupta High School, Holy Mother English Medium Primary School, GM Bungalow, Transit Guest House adjacent area, BkTPP Hospital, BkTPP Recreation club & Officer’s Club, Fire Station Building, Bk Dam Office, Weigh bridge, Tilpara intake pump house, Ash pond recovery pump house etc for the year 2013-2014.”

1) Issue of Tender Document: The tender document shall be available from the **Civil-OPH Dept., Administrative Bldg. (2nd floor), BkTPP** from 10:30 Hrs. to 12:00 Hrs and 14:00 Hrs to 17:00 Hrs. except Holidays & Sundays and 10:30 Hrs to 12:00 Hrs on Saturday. **For collection of tender paper, the agency must send their authorized person with office stamp.**

2) Cost of Tender Document : The tender document shall be issued against submission of non-refundable **Demand Draft/Pay order amounting Rs.1,000.00 (Rupees one thousand) only drawn in favour of “The West Bengal Power Development Corporation Ltd ” payable at any Nationalized bank at Suri or United Bank of India, Bk.T.P.P.** Tender paper shall not be issued against cash/cheque/money order /post.

3) The last date & time of purchase of tender paper: 15.11.2013 up to 17:00 Hrs.

4) Pre-bid discussion: On 20.11.2013 at 15:30 Hrs at the office of Sr. Manager (C-OPH), Administrative Bldg., BkTPP.

5) The date & time of submission of Bid: Up to 22.11.2013.at 15:00 Hrs.

6) The date & time of opening of part - I & II of the Bid: 22.11.2013 at 15:30 Hrs at the office of Sr. Manager (C-OPH), Administrative Bldg., BkTPP.

7) The date & time of opening of part - III i.e. Price bid will be intimated in due course to the qualified bidder.



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- 8) **The Bid Guarantee (EMD)** is to be submitted along with the bid in the form of Demand Draft/Pay order amounting **Rs. 52.000.00** (Rupees fifty two thousand) only **drawn in favour of “The West Bengal Power Development Corporation Ltd” payable at any Nationalized Bank at Suri or United Bank of India, Bk.T.P.P.** The Bid Guarantee (EMD) of unsuccessful bidder shall be released in due course of time without any interest but may be forfeited at the sole discretion of WBPDC in case of submission of any false document in support of technical or financial credential of the bidder. However, necessary relaxation in the bid guarantee (EMD) may be allowed to the bidder, if they are governed by any particular circular/ Administrative order, providing for the same on production on supporting documents.
- 9) Acceptance of offers is subject to submission of valid Sales tax clearance certificate [up to date], Professional tax clearance certificate [up to date], Income Tax PAN No, Service Tax registration No, Company PF Code No. etc. along with the pre Bid qualification and offer.
- 10) It shall be obligatory and imperative on the part of the Tenderer to collect all relevant information and Data pertaining to the tenderer in question including deployment of manpower, prevailing wages at BkTPP, requirement of extending Provident Fund, compliance with the provision Contract Labour (Regulation & Abolition) Act 1970 ,Employees’ Compensation Act, 1923, Workmen’s Compensatory Insurance, Labour License and compliance with the provisions of Factories Act, 1948 and all other statutory and related Rules & Regulations and procedural formality in connection there with and other requirements incidental there to or connected therewith.
- 11) The interested agencies may inspect the site & satisfy themselves before submission of tenders. The bidder must confirm in written while submitting the tender that he has quoted rates understanding the scope & area of work, all terms and conditions of tender documents, mode of deployment of manpower at BkTPP, actual site conditions & other related aspects. Deviation in any respect, expressed anywhere in the three part bid document, will not be accepted.
- 12) **Qualification of the Bidder:** The tender is open to any Bidder who is a well established and reputed company meeting the following criterion:
- a) **Financial ability:** The bidder should have adequate financial stability i.e. annual turnover shall be more than Rs.14.0 Lakh (fourteen lakh) and net worth not less than 5.0 Lakh (five lakh) during last one year. The copy of audited account with report for consecutive 02 (two) year of last 03 (three) year will have to be furnished along with the offer.



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13) Price to be quoted:

The tenderers will have to quote their rates both in figures as well as in words, on Lump sum per annum basis only for the total value of work along with price break-up for the job “Daily sweeping and cleaning of Administrative building, BkTPP Township, Sonajhuri building, Abdarpur guest house, market complex, BKTPP Prabir Sengupta High School, Holy Mother English Medium Primary School, GM Bungalow, Transit Guest House adjacent area, BkTPP Hospital, BkTPP Recreation club & Officer’s Club, Fire Station Building, Bk Dam Office, Weigh bridge, Tilpara intake pump house, Ash pond recovery pump house etc for the year 2013-2014.”

14) Period of contract: *The period of contract shall be for 01(one) year. The period of contract shall be mentioned in LOI/Work order.*

15) *If all the above mentioned fixed up date and time fall on a Sunday /holiday /festival /or any declared holiday, then dates will be shifted on the next working days.*

16) Apart from above following stipulations are to be adhered to:-

- ◆ *Tender papers are not transferable.*
- ◆ *Any offer without aforesaid bid guarantee (EMD) shall not be considered.*
- ◆ *Any offer received after the last date & time stipulated in this notice shall not be considered.*
- ◆ *WBPDC reserves the right to reject any or all tenders at its discretion.*
- ◆ *WBPDC is not necessarily bound to accept the lowest offer.*
- ◆ *Issuance of tender paper will not ascertain the qualification of the Bidder.*
- ◆ *Any offer at any stage of evaluation may be rejected and the Bid Guarantee shall be forfeited at the sole discretion of WBPDC in case of submission of any false document in support of credential of the bidder.*
- ◆ *No deviation is allowed in respect of any terms & conditions detailed above and appended in the tender paper.*
- ◆ *Any tender having such deviation expressed anywhere in the bid may be liable for rejection.*
- ◆ *Jurisdiction regarding this contract is limited to state of West Bengal as per provisions of Statutes.*

(S.K.Dutta)
Sr Manager (C)-OPH
BKTPP: WBPDC